

**EAST DAVIS COUNTY FIRE PROTECTION DISTRICT
625 COURT ST STE 204
WOODLAND, CA 95695-3490
MINUTES OF THE MEETING HELD FEBRUARY 15, 2018
Davis Fire Station 33, 425 Mace Boulevard, Davis, CA**

PRESENT: Commissioners John Lindsey, Dave Robert, Michael McMahon, Cheryl Ewing, Bill Weisgerber

ABSENT:

OTHERS PRESENT: Deputy Yolo County Supervisor Richard Reed

Chair McMahon called the meeting to order at 6:30 p.m.

PUBLIC COMMENT ON WEED ABATEMENT:

Chair McMahon opened the floor for public comment on the weed abatement notices that were recently sent out. There was no public comment so McMahon closed the comment session.

MINUTES: Motion by Robert, seconded by Weisgerber, to accept the minutes of the meeting held on April 19, 2018; approved unanimously.

COUNTY SUPERVISOR:

Reed asked the Board about the Board's governing documents and any written policies that the Board has on file. The Board agreed to review those documents and then send them to the County and LAFCO for review and possible updates if any are needed.

FIRE DEPARTMENT UPDATE:

No update.

DAVIS ENTERPRISE INVOICE:

Weisgerber moved that the Board should pay the \$120 invoice from the Davis Enterprise for the recent ad announcing the public comment session for the weed abatement notices. Ewing seconded the motion and McMahon agreed to coordinate payment for the ad.

APPROVAL TO COLLECT TAX BILL:

The Board discussed the annual approval of the tax bill to fund the District and if there was a way to automatically renew it without having to have a formal approval each year. Ewing moved to approve the billing for this year and Weisgerber seconded the motion. All of the Board members voted in favor of the billing and signed the required document to send to the County.

2018-2019 BUDGET UPDATE:

Weisgerber moved to approve the 2018-2019 budget presented by Mark Krummenacker at the last meeting and Lindsey seconded the motion. The Board then voted unanimously to approve the 2018-2019 budget.

FOLLOW UP ON TAX ROLL RECONCILIATION AND NON-EXEMPT DELINQUENCIES/ACCOUNTS RECEIVABLE PROCESS:

Weisgerber suggested that the Board should look to hire someone to assist with these issues as it will require some expertise in order to organize the billing processes. There was discussion of how to collect on the non-exempt properties and Reed offered some advice on how to possibly get the State to pay the bills for these properties. The Board agreed to put together a presentation regarding the bills that could then be sent to a member of the Assembly for possible help with getting the bills paid. Weisgerber said that he would talk to the Fire Department to see how they handle accounts receivable so that the Board could possibly use the same methods. McMahon suggested a two person subcommittee to work on these items. Lindsey and Weisgerber agreed to serve on that subcommittee and will report on their progress at a future meeting.

WILLOWBANK/PUTAH CREEK VEGETATION:

McMahon reported on the April 23rd meeting with City and County staff at Supervisor Provenza's office. Reed offered some information on how the current boundaries came into effect and that the City and the County are currently trying to get an accurate survey of the actual property lines completed before deciding whether to transfer ownership of County land to the City or to the Yolo Conservancy. The cost of the survey is estimated to be around \$60,000 so until funding is secured the ownership cannot be finalized. Reed will report back if any further progress is made.

FUTURE AGENDA ITEMS:

- Follow up on A/R process improvements
- Follow up on Putah Creek and Willowbank outreach
- Follow up on bylaws to get to the County for review

CLOSED SESSION: There was no report of discussion about hiring a district secretary/clerk.

NEXT MEETING: September 20, 2018 at the Davis Fire Station 33, 425 Mace Boulevard, Davis, CA 95616.

ADJOURNMENT: Motion by Lindsey, seconded by Robert, to adjourn the meeting; approved unanimously at 7:10 p.m.

Respectfully submitted:
John W. Lindsey
Board Member