

**EAST DAVIS COUNTY FIRE PROTECTION DISTRICT
3411 BERMUDA AVENUE
DAVIS, CA 95616
(530) 756-1136**

**MINUTES OF THE EAST DAVIS COUNTY FIRE PROTECTION DISTRICT
(EDCFPD) MEETING HELD OCTOBER 22, 2015**

PRESENT: Commissioners Dave Ewing, Michael McMahon and Patrick Reynolds.

EXCUSED: Commissioners Cheryl Ewing and Dave Robert.

OTHERS PRESENT: Yolo County Supervisor Jim Provenza, Fire Chief Nate Trauernicht, and Secretary/Clerk Roxie Weaver.

Chair D. Ewing called the meeting to order at 6:30 p.m.

MINUTES: On a motion by Reynolds, seconded by McMahon, the minutes of the meeting held May 28, 2015 were approved by unanimous vote.

COUNTY SUPERVISOR: Provenza reported that the Yolo County Local Agency Formation Commission (LAFCO) is mandated to conduct a Municipal Service Review for special districts once every five years. The review will provide an analysis of the services provided by the special district. Provenza suggested that the EDCFPD have a representative attend the LAFCO meeting where this will be discussed. Provenza will notify the EDCFPD when a date has been set.

FIRE DEPARTMENT UPDATE: Trauernicht provided a detailed discussion of the City of Davis and UC Davis Fire Departments Shared Fire Management Monthly Performance Report.

Trauernicht reported that the Insurance Standards Office (ISO) has re-evaluated the local area and the grading schedule has gone from a four rating to a two rating on a scale of 1-9, with one being the best. This could translate to a drop in insurance rates.

Trauernicht reported that Carbon Monoxide (CO) Detectors have been installed in the purchased units in Royal Oaks Mobile Home Park.

Trauernicht reported on the following:

UCD and Davis Fire Department:

- UCD and Davis fire companies participated in vehicle stabilization training this week.
- Rick Martinez joined the management team October 1 and is getting settled in his new role as Chief Deputy. He will be responsible for special projects and issues related to emergency/disaster planning.

- Recently completed a round of Captains meetings for both UCD and Davis.
- Starting in November the Shift DC's will receive monthly shift performance benchmark reports for both departments. This will contain overdue reports, training, inspections, evaluations, etc. They will be following up with individuals and crews to make sure everyone stays on top of important aspects of our mission.

Davis Fire Department:

- All Davis fire companies participated in the annual Neighborhood Night Out event last Sunday. The event was a success and a great opportunity for the crews to interact with the public in a non-emergency setting.
- Had a badge pinning for new DFD Captains and Shift Division Chief.
- All DFD resources have returned from the many fires around the north state to which they had been assigned.
- Chief Tenney took a small group two weeks ago and attended the national fire station design symposium.
- Initial discussions have started at the command staff level about the replacement of Rescue 31.
- The new Engine 31 has completed its third week of build up.

UCD Fire Department:

- New patch and badges being designed to accommodate the request from Strategic Communications to no longer use the seal in our logos.
- New firefighters have started on their home shifts and are progressing well.
- Interviews of Engineers are coming up.

Fire Prevention

- * For October is Fire Prevention Month:
- * Engine companies have visited eight elementary schools (for the first grade fire prevention program) so far this month.
- * Engine companies have visited two senior citizen communities, so far this month, to deliver a program on fall prevention and fire safety for senior citizens.
- * Engine company inspections for third quarter averaged a 93% completion rate.
- * Fire Prevention Bureau: Evelyn George is making almost daily rough-in residential sprinkler inspections at the Cannery.

SECRETARY/CLERK INVOICE: Weaver submitted an invoice in the amount of \$369.71 for the month of May 2015. On a motion by McMahon, seconded by Reynolds, the invoice was approved by unanimous vote.

LIABILITY INSURANCE: Weaver submitted a claim in the amount of \$500.00, payable to the Yolo County Public Agency Risk Management Insurance Authority. The claim is for the EDCFPD general liability policy period July 1, 2015 through June 30, 2016. There was no increase in the premium this year. On a motion by Reynolds, seconded by McMahon, the invoice was approved by unanimous vote.

WEB CONTRACT INVOICE: Weaver submitted an invoice from John Jones in the amount of \$600.00 for web page maintenance from October 1, 2015 through September 30, 2016. On a motion by McMahon, seconded by Reynolds, the invoice was approved by unanimous vote.

DEFIBRILLATOR PROJECT: Trauernicht reported that the price of a defibrillator with an additional set of pads, pedestal and cabinet is approximately \$1800.00 but will continue to research options for stand alone and AED enclosures. If the EDCFPD decides to purchase a defibrillator unit, he suggests that it be registered with the UC Davis registry.

SPECIAL DISTRICT FINANCIAL TRANSACTION REPORT: Weaver reported that each year the EDCFPD needs to submit the Special District Financial Transaction Report to the State Controller's office. The State Controller publishes information from this report for use by the Legislature and other interested parties. The County files this report each year for the EDCFPD. On a motion by Reynolds, seconded by McMahon, the EDCFPD would again engage the county staff to prepare the report.

FUTURE AGENDA ITEMS: Budget Forecasting Costs.

PUBLIC COMMENTS: None.

NEXT MEETING: **January 21, 2016**, at the Davis Fire Station 33, 425 Mace Boulevard, Davis, CA 95616.

ADJOURNMENT: On a motion by Reynolds, seconded by McMahon, the meeting was adjourned at 7:30 pm by unanimous vote.

Respectfully submitted:

D. Ewing
Chair

Roxie Weaver
Secretary/Clerk

c: Fire Chief Nate Trauernicht
County Supervisor Jim Provenza