**EAST DAVIS COUNTY FIRE PROTECTION DISTRICT**

**DAVIS FIRE DEPARTMENT STATION 33**

**425 MACE BOULEVARD**

**DAVIS, CA 95618**

**MINUTES OF THE MEETING HELD APRIL 27, 2023**

**DAVIS FIRE STATION 33**

**PRESENT:** Commissioners John Lindsey, Bill Weisgerber, Michael McMahon, David Robert

**ABSENT:** Commissioner Tad Henderson

**OTHERS PRESENT**: Assistant Deputy County Supervisor Oscar Snow, Davis Fire Department Battalion Chief Paul Swanson

Chair Weisgerber called the meeting to order at 6:35 p.m.

**MINUTES**

Weisgerber said that the minutes from the March 16 meeting had been sent out for review. Robert moved to approve the minutes as written, McMahon seconded the motion, and all were in favor of approving the minutes.

**COUNTY SUPERVISOR**

Snow said that the office is working on getting hybrid meetings approved in a manner that would be consistent with Brown Act requirements.

**FIRE DEPARTMENT UPDATE**

Swanson reported that Chief Tenney is currently in Wisconsin touring the ladder truck manufacturer and working with staff there to lock in the final specifications for the ladder truck. Swanson said that the Department has been inspecting Station 31 to see how a remodel to accommodate the ladder truck could be done and that those inspections have uncovered some issues created by previous remodels of the station. The problems found might result in a complete teardown and reconstruction instead of just a remodel. McMahon asked where the equipment and personnel would be housed when the work begins and Swanson said that the City owns the adjacent lot and that the equipment could be there along with a portable housing unit.

**ACCOUNTS PAYABLE**

Robert presented the invoices for the Streamline website project which were for $250 for the migration and a $300 annual fee. Robert said that the compliance review in underway and that part of the compliance is to have a phone number for the District. Currently the phone number is the old number for Station 33 which no longer is in service. Swanson suggested that the District could use the main headquarters number for the Department. After some discussion, the Board decided to use that phone number for the District going forward. Robert said that the new site should be live in a few weeks. Lindsey then moved to pay both invoices, McMahon seconded, and all were in favor.

Weisgerber then said he has continued to work on the annual billing process with the City and the County. The current process has led to the budget being exceeded as the predictions are only based on the previous years billing instead of looking back two years to get a more accurate count. The bill currently due is for $872,072.81 but the budgeted amount was $850,000.00. The Board discussed potential ways to pay for the overage and will finalize an approach soon. There was then discussion regarding how the percentage or property value is used to create the amount due. Weisgerber and Snow said that they would get a five-year history together to see how the value percentage has changed. Robert then asked about how the overall Department operating costs are calculated and Swanson said that the costs include Operations, Training, Administration, and Fire Prevention but that capital improvement costs are not included. Weisgerber then said he would ask Krummenacker why the Proposition 218 revenue was down this year.

The Board then decided that the action items on this issue should be to look at the five-year history of the District’s percentage of the overall property values, work with Supervisor Provenza to get the billing method and calculation changed to a two year cycle, and for Weisgerber to work with Krummenacker to resolve budget and percentage calculation issues in the future. Snow said he would help with getting the five-year history.

**NEW BUSINESS**

Weisgerber then said that the weed abatement resolution will be prepared soon by Fire Marshal Sandholdt. McMahon moved to approve the resolution, Robert seconded, and all were in favor.

Weisgerber then said that he will work with Mark Krummenacker to present the budget review at the May 25 meeting then the approval will be completed at the June meeting.

**UPDATES**

Snow reported that the LAFCo MSR recommendations for the District will not be enacted and that Supervisor Provenza introduced a motion with support from Supervisor Frerichs and Supervisor Barajas that was approved to finalize the process. There will be action taken in Elkhorn but there will not be any changes made to Springlake, East Davis, or No Man’s Land.

Snow then said that the North Fork Putah Creek property ownership transfer process is still not completed but that it is in process with help from Rich Reed. McMahon asked if the property owners who have encroachments on the parcels will get that land added to their parcels. Weisgerber said he would check with Fire Marshal Sandholdt to see how and when that change will be made. McMahon added that the transfer will help with abatement efforts and enforcement going forward.

**NEW BUSINESS**

The budget will be reviewed in May and then finalized in June.

The weed abatement notices will be sent out in May for the 30-day notice prior to the public hearing date in June.

Weisgerber said that Lindsey has moved out of the District and will be leaving the Board soon. The Board discussed the need to find a replacement member preferably from the Willowbank or Oakside neighborhoods to preserve the balance of the Board.

**NEXT MEETING**

**May 25, 2023 at Fire Station 33**

**ADJOURNMENT**

There was then a motion by McMahon that was seconded by Robert to adjourn the meeting; approved unanimously at 7:27 p.m.

Respectfully submitted:

John W. Lindsey

Board Member