

**EAST DAVIS COUNTY FIRE PROTECTION DISTRICT
3411 BERMUDA AVENUE
DAVIS, CA 95616
(530) 756-1136**

**MINUTES OF THE EAST DAVIS COUNTY FIRE PROTECTION DISTRICT
(EDCFPD) MEETING HELD APRIL 19, 2012**

PRESENT: Commissioners Bob Ball, Cheryl Ewing, and Patrick Reynolds.

EXCUSED: Commissioner Linda Boutin and Dave Ewing.

OTHERS PRESENT: Yolo County Manager of General Accounting Mark Krummenacker, and Secretary Clerk Roxie Weaver.

Acting Chair Ball called the meeting to order at 7:15 pm.

MINUTES: On a motion by C. Ewing, seconded by Reynolds, the minutes of the meeting held January 19, 2012 were approved by unanimous vote.

2012-13 BUDGET: Krummenacker submitted a multi-year revenue and expenditure summary and the 2012-13 budget. The excess revenues of \$54,072 will be transferred to the assigned fund balance (designated reserves) for contract reserve. The total financing requirements for this budget were approved at \$617,881. On a motion by Reynolds, seconded by C. Ewing, the budget was adopted by unanimous vote. This budget will be recommended to the County Board of Supervisors for incorporation into their 2012-13 budget.

COUNTY SUPERVISOR: No report.

INTERIM FIRE CHIEF: No report.

SECRETARY/CLERK INVOICE: Weaver submitted an invoice in the amount of \$292.75 for the month of March 2012. On a motion by C. Ewing, seconded by Reynolds, the invoice was approved by unanimous vote.

WEED ABATEMENT: Weaver reported that Tim Annis and Commissioners D. Ewing and C. Ewing inspected properties for hazardous fire conditions and identified 14 properties in need of abatement. Letters will go out to the property owners. The property owners are to abate by June 10, 2012. If the property owners fail to remove the weeds by that date, the City will hire a contractor to have the lots cleared. The property will be billed directly for the costs of the contractor and a 15% administrative overhead charge. Each property owner will have ten days to submit payments. Bills not paid within those ten days will be turned over to the District to be placed on the individual property tax bill. Weaver submitted Weed Abatement Resolution 2012-01 and Notice to Destroy Weeds and Remove Rubbish, Refuse and Dirt. On a motion by C. Ewing, seconded by Reynolds, Weed Abatement 2012-01 was adopted and the public hearing date was set for 6:30 pm on May 17, 2012.

SPECIAL DISTRICT FINANCIAL TRANSACTION REPORT FOR 2011-12: Weaver stated that a Special District Financial Transaction report needs to be filed with the State Controllers office for fiscal year 2011-12. This report is compiled by the State Controller and published for use by the Legislature and other interested parties. The Yolo County Auditor Controller's staff can prepare the report on behalf of the district at an estimated cost of \$264. On a motion by Reynolds, seconded by C. Ewing, the EDCFPD Commissioners agreed to have the County staff prepare the report.

FUTURE AGENDA ITEMS AND COMMISSIONERS' COMMUNICATIONS:

- Public Hearing for Weed Abatement - May
- Resolution Requesting Collection of Charges on Tax Roll – May
- Secretarial/Clerk Agreement Review – June

PUBLIC COMMENTS: None.

NEXT MEETING: May 17, 2012 with a new start time of 6:30 pm.

On a motion by Reynolds, seconded by C. Ewing, the meeting was adjourned at 7:45 PM by unanimous vote.

Respectfully submitted:

Bob Ball
Acting Chair

Roxie Weaver
Secretary/Clerk

c: County Supervisor Jim Provenza
Interim Fire Chief William Weisgerber